
ARI CONTE

www.ariconte.me | ariconte11@gmail.com | 781-724-4134

EDUCATION

Emerson College – *Theatre Studies: Acting, Minor in Business Studies*

Boston, MA | Class of 2015

Commercial Theater Institute – *14-week program: Frederic B. Vogel Scholarship recipient*

New York, NY | Spring 2020

EXPERIENCE

New York Civil Liberties Union –

Development Officer & Producer of Sing Out For Freedom | New York

August '19 – Present

- Lead planning logistics for annual concert *Sing Out for Freedom*
- Produce a virtual concert event with top Broadway talent (2020)
- Coordinate social media platform and run NYCLU Artist Ambassador Program

Netflix' Tick Tick...BOOM! - *Assistant to Producer Deb Dyer* | New York

Jan 19' – Jan '21

- Schedule management in the production office and on set
- Assistance with COVID-19 production management

101 Productions – *Opening Night Coordinator* | New York

Feb '19-Oct '20

- Opening Night coordinator for Broadway's *Burn This, Frankie and Johnny, Betrayal*
- Ticket and theater seating coordination
- Correspondence with producers, press, theater owner, staff and all guests

Amazon's The Marvelous Mrs. Maisel - *Assistant to Rachel Brosnahan* | New York

Mar '18 – Feb'19

- On-set production assistance for Season Two of *The Marvelous Mrs. Maisel*
- Personal calendar and project schedule management
- Script coverage and project development

Stacey Mindich Productions – *Interim Office Coordinator* | New York

Sep '18 – Jan '20

- Coordination of event planning for *Dear Evan Hansen* (B'way and 1st National Tour)
- Office assistance: phone coverage, office supply inventory and organization

Benj Pasek and Justin Paul – *Assistant* | New York

Jun '16 – Apr '18

- Production assistance on *Dear Evan Hansen* (Broadway), *The Greatest Showman* (FOX), *Aladdin* (Disney)
- Calendar management and multiple production scheduling
- Organization and upkeep of all production documents, lyric sheets and music files
- Management of social media, fan mail and house seat requests

ADDITIONAL EXPERIENCE

SUFFS, A New Broadway Musical - *Co-Producer* | Spring 2024 - present

SheNYC Arts - *Producer and Festival Show Mentor* | Summer 2017- present

University of Michigan, Musical Theatre - *Artist in Residence (Pippin: Her Life and Times)* | Winter 2024

Rachel Sussman Productions - *Assistant Producer* | Summer 2019

ADDITIONAL SKILLS

Advanced expertise in event production, customer service and interpersonal skills, arts fundraising and development, talent management, dramaturgy and script development, public speaking and performance. Proficient in Microsoft Office and Excel, Apple iCalendar, Google Suite, Outlook, Asana